

MEMO

Human Resources Department

SUBJECT: POSITION ADVERTISEMENT **Department Chair – Associate Professor/Professor**

DATE: OCTOBER 19, 2011

TO: STACI STONE, CHAIR SCREENING COMMITTEE

COPY: TOM HOFFACKER, DIRECTOR HUMAN RESOURCES

FROM: ELIZABETH HINTON, EMPLOYMENT SPECIALIST

Department Chair – Associate Professor/Professor. Department of Government, Law and International Affairs/Sociology Program, Murray State University. Tenure-track position with the rank of associate or full professor to begin July 1, 2012.

Qualifications: Ph.D. in political science, public administration, or sociology is required. The field of specialization is open. A record of accomplishments commensurate with the appropriate rank is required. Preference will be given to candidates with academic leadership and administrative experience.

Responsibilities: Providing leadership and vision for a variety of departmental functions. Teaching 3-6 hours per semester. Continuing record of scholarship.

Application Deadline: November 15, 2011.

To Apply: Please submit a letter of application, a current *curriculum vitae*, copies of official transcripts, and three recent letters of recommendation. All materials must be submitted electronically through the MSU online employment system at www.murraystatejobs.com, except letters of recommendation, which are to be sent to GLIA Department Chair Search, College of Humanities and Fine Arts, 100 Faculty Hall, Murray KY 42071.

Women and minorities are encouraged to apply. Murray State University is an equal education and employment opportunity, M/F/D, AA employer.

APPROVED: _____
Chair, Screening Committee

Date